

अण्डमान तथा
Andaman And



निकोबार राजपत्र
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No. 107, Port Blair, Monday, May 10, 2010

अण्डमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION

आर्थिक एवं सांख्यिकी निर्देशालय
DIRECTORATE OF ECONOMICS & STATISTICS

NOTIFICATION

Port Blair, dated the 10th May, 2010

No. 100/2010/F.No. 1-21/2003-DES.—In exercise of the powers conferred by the provision to Article 309 of the Constitution read with the Ministry of Home Affairs, Notification No. 14/3/60-ANL dated 11th April, 1960 and in supersession of this Administration's Notification No. 48 dated 13.3.2006, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the post of Light Vehicle Driver in the Directorate of Economics & Statistics, Andaman and Nicobar Administration, namely:-

1. Short Title and Commencement:

- (i) These rules may be called the Andaman and Nicobar Administration (Light Vehicle Driver) Recruitment (Amendment) Rules, 2010.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. Number of Posts, Classification and Pay Band & Grade Pay/ Pay Scale:

The number of posts, their classification and the Pay Band & Grade Pay/ Pay Scale attached thereto, shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. Method of Recruitment, Age limit, Qualification:

The method of recruitment to the post, age limit, qualifications and other matters relating thereto shall be as specified at paras 5 to 15 of the said Schedule.

4. Disqualification:- No person—

- (i) Who has entered into or contracted a marriage with a person having a spouse living, or
- (ii) Who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lt. Governor, A & N Islands, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and there are other grounds for doing, exempt any person from the operation of this rule.

5. Power to Relax:

Where the Lt. Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of posts or persons.

6. Saving:-

Nothing in these rules shall affect reservations and other concessions, required to be provided for the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Sd/-
(Lt. General (Retd.) Bhopinder Singh)
Lieutenant Governor,
Andaman & Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd/-
Director of Economics & Statistics

SCHEDULE**RECRUITMENT RULES FOR THE POST OF LIGHT VEHICLE DRIVER**

1	Name of Post	Light Vehicle Driver
2	No. of Post	1 (One) 2010 *Subject to variation dependent on workload.
3	Classification	General Central Service Group 'C', Non-Gazetted, Non-Ministerial
4	Pay Band & Grade Pay/ Pay Scale	PB-1 Rs.5200-20200 + GP Rs. 1900
5	Whether Selection post or Non-selection post	Not applicable
6	Age Limit for direct recruits	18 to 33 years for male 18 to 38 years for female (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by Central Govt.) Note :The crucial date for determining the age limit shall be the closing date for receipt of names/ applications from Employment Exchange
7	Whether benefit of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972 ?	No
8	Educational and other qualifications required for direct recruits	<u>Essential:</u> i) Must have passed X Std (Secondary School Examination) from a recognized Board ii) Must possess a valid Light Vehicle Driving License iii) Should qualify in the Trade Test to be conducted by duly constituted selection committee <u>Desirable:</u> i) Knowledge of Motor Mechanism and capable to locate and rectify minor defects in the vehicle ii) Should possess knowledge in Hindi
9	Whether age and educational qualification prescribed for direct recruits will apply in case of promotees ?	Not applicable
10	Period of Probation, if any	Two (2) years
11	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the posts to be filled by various methods	By direct recruitment
12	In case of recruitment by promotion failing which by direct recruitment to be made	Not applicable
13	If a DPC exists, what is its composition? Group 'C' DPC consisting of the following for Promotion and Confirmation	<u>Group 'C' DPC (for considering cases of Confirmation) consisting of:-</u> 1. Secretary (Statistics) — Chairman 2. Director of Economics & Statistics — Member 3. Executive Engineer, — Member Workshop Division, APWD, Port Blair
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15	Job Description	Attached as Annexure to Schedule

ANNEXURE TO SCHEDULE

Job description for the Post of Light Vehicle Driver

1. Should drive the vehicle in safe way as per traffic rules;
2. Should maintain accounts of the journeys of vehicle in the log book of the vehicle properly and maintain accounts for the fuel drawn for vehicle on weekly basis;
3. Should get the log book verified and signed by the designated authority on monthly basis;
4. Should keep the vehicle neat and clean by water washing, wiping and polishing;
5. Should check the oil, lubricant, water & break every day before the vehicle being taken for driving;
6. Must be able to change wheels and correctly inflate the tyre;
7. Should maintain tool kit in the vehicle;
8. Should keep the spare wheel/parts in the vehicle in safe custody and in good condition;
9. On the vehicle being sent for repairs etc. he would be required to maintain close coordination with workshop to get the vehicle repaired in time and keep himself abreast of the progress of repair/replacement of damaged parts etc;
10. The damaged/replaced parts of vehicle after repair shall be made available to Vehicle in-Charge of the office;
11. Should maintain a date-wise record entry in respect of the repairs, cost of spareparts replaced at the time of carrying out the repair,
12. Responsible for timely reporting of break downs/accidents to the authorities;
13. Should take action to get the vehicle serviced.